

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19142

**BOARD OF TRUSTEES MEETING**

LOCATION:  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

DATE & TIME:  
FEBRUARY 19, 2020  
7:30 PM

**Minutes**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:37 p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger Julani Ghana Teresa Grumbrecht John MacDonald Barbara Saunders	Dr. Carleene Slowik Dr. Max Klink  Gerald L. Santilli Ashley Redfearn Scott Kramer Katie Santilli  Peter Costa
<b>Board Members Absent:</b> Anita Vega-Kaiser Duane White	David Annecharico, Esq. Daniel Sidel, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD**

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

**C. Approval of Agenda**

MOTION  
 KARIN COGER  
 SECOND  
 JULANI GHANA  
 VOTE:  
 PASS  
 FAIL

**R200219.01 Approval of the February 19, 2020 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the February 19, 2020 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**D. Approval of Minutes**

MOTION  
 JULANI GHANA  
 SECOND

**R200219.02 Minutes of the January 15, 2020 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the

BARBARA SAUNDERS

VOTE:

PASS

FAIL

January 15, 2020 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General Discussion and confirmation of text of resolutions appearing in the January 15, 2020 Minutes of meeting.</i>

**SECTION II: REPORTS**

**A. Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment which should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>None</i>	<i>N/A</i>

**B. First Philadelphia Preparatory Charter School CEO**

- a. *Dr. Carleene Slowick—Interim CEO of FPPCS*
  - i. *Reviewed and discussed with the Board the February CEO report, previously disseminated to the Board;*
  - ii. *Expressed appreciation to the Board are entrusting her in the role of Interim CEO; and*
  - iii. *Discussed with the Board the current truancy process utilized by the school and ongoing truancy issues with it.*
- b. *The Board discussed the Food Service Audit corrective action.*

**C. American Paradigm Schools CEO**

- a. *Mr. Gerald Santilli—CEO of American Paradigm Schools; Ms. Ashley Redfearn—Executive Directive of American Paradigm Schools; and Mr. Scott Kramer—Chief Talent Officer of American Paradigm Schools*
  - i. *Reviewed and discussed with the Board the February APS report, previously disseminated to the Board*
  - ii. *Discussed with the Board the addition of new curricular programs and operational processes instituted by APS.*
  - iii. *Discussed and shared with the Board the SRP results and discussed and shared with the Board the strategic plan to raise scores.*
  - iv. *Informed the Board that a letter regarding Dr. Slowick’s appointment had been published to the school’s web site, and that APS had communicated the interim CEO change to the School District of Philadelphia.*
  - v. *Discussed with the Board a proposed Uniform policy and invited Board members to participate in discussions with Flynn-O’Hara.*
    - 1. *Ms. Barbara Saunders volunteered to assist and also to develop family member volunteers for participation in drafting the revised Uniform Policy.*
  - vi. *Informed the Board that Dr. Klink is visiting Tacony Academy Charter School and will be informing the Board of the successful use of curricular programs employed by Tacony Academy Charter School.*
- b. *The Board discussed a partnership between local colleges and the Pennsylvania Department of Education.*
  - i. *Mr. Julani Ghana indicated that he would assist the school with participating in “Aspire to Educate.”*

**D. Business Controller**

- a. *Mr. Peter Costa—Santilli & Thomson, LLC*
  - i. *Reviewed and discussed with the Board the January financial report, previously disseminated to the Board.*
  - ii. *Reviewed and discussed with the Board the January treasury operations report, previously disseminated to the Board.*
- b. *The Board discussed the special education audit and its effect upon the revenue of the school and corrective action to effect a funding reconciliation.*

**SECTION III: OLD BUSINESS**

**A. EXECUTIVE SESSION**

*Upon MOTION by KARIN COGER and SECOND by TERESA GRUMBRECHT the Board UNANIMOUSLY entered closed EXECUTIVE SESSION for the following purposes under 65 P.S. § 708:*

(x) *Consultation with Professional Advisor or Attorney.* To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

(x) *Discuss Confidential Matters.* To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Upon MOTION by KARIN COGER and SECOND by JULANI GHANA the Board UNANIMOUSLY entered closed OPEN SESSION.

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION  
 TERESA GRUMBRECHT  
 SECOND  
 JULANI GHANA  
 VOTE:  
 PASS  
 FAIL

**R200219.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION  
 TERESA GRUMBRECHT  
 SECOND  
 JOHN MACDONALD  
 VOTE:  
 PASS  
 FAIL

**R200219.04 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

<b>HIRES</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Jazmann Curvas	1 <sup>st</sup> Grade Teacher	02/13/20
Brandon Milburn	Dean of Students – HS	02/10/20
Kerri Rojan	NTA	02/02/20

Danielle Roebuck	One to One	02/03/20
Dianne Hernandez	One to One	02/03/20

<b>TERMINATIONS / RESIGNATIONS</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Maria Karkov-Loune (resignation)	Sped Ed Teacher	02/14/20
Jessica DeMarco (resignation)	Sped Ed Teacher	02/04/20
Naheerah Camps (resignation)	Instructional Aide	02/04/20
Antonia Carswell (resignation)	NTA	01/30/20
Stephanie Rodriguez (resignation)	NTA	01/31/20
Robin Wilkins (resignation)	Sped Ed Coordinator	02/07/20
Christopher Pearse (resignation)	Assist Ops/Food Service	02/07/20
Diamond Ings (resignation)	One to One	01/30/20
Jamase Williams-Newsome (resignation)	Art Teacher K-5	01/21/20
Amanda Ruiz (LOA)	Teacher	02/24/20
Stephanie Oiler (resignation)	1 <sup>st</sup> Grade Teacher	2/18/20

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION  
 TERESA  
 GRUMBRECHT  
 SECOND

**R200219.05 Uniform Professional Services Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

KARIN COGER

VOTE:

PASS

FAIL

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
E-Rate Online	\$5,000 Annually 10% of Funding that exceeds \$50,000	Provides E-rate reimbursement services
Fairworld	Cost per Student: \$47,160.00 Number of Students: 7 Total Cost: \$330,120.00	Approved Private School
Y.A.L.E. School of Philadelphia, Inc.	Per diem rate: \$266.15	Approval Private School for Student JP  2019-20 SY Term Start: July 8, 2019
Y.A.L.E. School of Philadelphia, Inc.	Per diem rate: \$266.15	Approval Private School for Student JV  2019-20 SY, Term Start: July 8, 2019
Y.A.L.E. School of Philadelphia, Inc.	Per diem rate: \$266.15	Approval Private School for Student KP  2019-20 SY, Term Start: January 8, 2020
Kokua	Daily Guest Teacher: \$215/day Long-Term Guest Teacher: \$240/day Half-Day Guest Teacher: \$115/day Excess hours: \$40/hr	Substitute staffing provider

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOOT

**R200219.06 Uniform Purchases Resolution**

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
None	None

MOTION  
 TERESA GRUMBRECHT  
 SECOND  
 JULANI GHANA  
 VOTE:  
 PASS  
 FAIL

**R200219.07 Interim CEO**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the appointment of Dr. Carleene Slowik as Interim CEO of First Philadelphia Preparatory Charter School effective January 16, 2020;

FURTHER RESOLVED, the business controller and general counsel are hereby authorized and directed to negotiate the terms, conditions, and financial considerations of any document necessary to effectuate this resolution.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
Board	General Discussion

MOTION  
 TERESA GRUMBRECHT  
 SECOND  
 JOHN MACDONALD  
 VOTE:

**R200219.08 Confidential Settlement and General Release Agreement re: Student WS**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and accepts the Confidential Settlement and General Release Agreement re: Student WS, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**



[X] PASS

[ ] FAIL

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

TERESA  
GRUMBRECHT

SECOND

JULANI GHANA

VOTE:

[X] PASS

[ ] FAIL

### **R200219.09 Charter Agreement**

WHEREAS, the School District of Philadelphia has offered First Philadelphia Preparatory Charter School a Charter Agreement made and entered into as of July 1, 2017 (“Charter Agreement”); and

WHEREAS the Charter Agreement requires “a duly approved Charter Board Resolution, certified by the Secretary of the Charter Board (i) authorizing the execution and delivery of this Charter and the performance of the transactions contemplated hereby, (ii) stating that no members of the Charter Board or their immediate family, as defined under the Pennsylvania Public Official and Employee Ethics Act (“Ethics Act”), will have business dealings with the Charter School, and that the Charter Board will comply with the Ethics Act; and (iii) providing the names and addresses (including email addresses) of the officers of the Charter Board and stating that such persons are authorized to execute and request payments under the Charter;”

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Charter Agreement, as presented; and

FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School asserts that no Trustee of the Board of Trustees First Philadelphia Preparatory Charter School nor any of their immediate family, as defined under the Pennsylvania Public Official and Employee Ethics Act (the “Ethics Act”), will have business dealings with First Philadelphia Preparatory Charter School and that First Philadelphia Preparatory Charter School will comply with the Ethics Act;

FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School asserts that the following are the officers of the Board of Trustees of First Philadelphia Preparatory Charter School, with their respective mailing and e-mail address, and such officers are authorized to execute and request payments under the Charter Agreement:

OFFICER: President  
NAME: John MacDonald  
MAILING: 4300 Tacony St.,  
ADDRESS: Philadelphia, PA 19124  
E-MAIL: jmacdonald@ap-schools.org

OFFICER: Vice-President  
NAME: Karin Coger  
MAILING: 4300 Tacony St.,  
ADDRESS: Philadelphia, PA 19124  
E-MAIL: kcoger@ap-schools.org

OFFICER: Treasurer  
NAME: Anita Vega-Kaiser  
MAILING: 4300 Tacony St.,  
ADDRESS: Philadelphia, PA 19124  
E-MAIL: akaiser@ap-schools.org

OFFICER: Secretary  
NAME: Barbara Saunders  
MAILING: 4300 Tacony St.,  
ADDRESS: Philadelphia, PA 1912  
E-MAIL: bsaunders@ap-schools.org

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

**By Roll Call Vote:**

Karin Coger - *aye*  
Julani Ghana - *aye*  
Teresa Grumbrecht - *aye*  
Anita Vega-Kaiser - *absent*  
John MacDonald - *aye*  
Barbara Saunders - *aye*  
Duane White - *absent*

MOTION

TERESA  
GRUMBRECHT

SECOND

JOHN  
MACDONALD

VOTE:

PASS

FAIL

### **R200219.10 Revised Budget**

RESOLVED, The Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the revised budget for 2020 as presented by Peter Costa of Santilli & Thomson.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

#### **By Roll Call Vote:**

Karin Coger - *aye*  
 Julani Ghana - *aye*  
 Teresa Grumbrecht - *aye*  
 Anita Vega-Kaiser - *absent*  
 John MacDonald - *aye*  
 Barbara Saunders - *aye*  
 Duane White - *absent*

### **B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: 6:00pm on March 18, 2020 at 6201 Keystone St., Philadelphia, PA 19135

### **ADJOURNMENT AT 9:34 PM**

MOTION

KARIN COGER

SECOND

TERESA GRUMBRECHT

VOTE:

PASS

FAIL

—