

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:
APRIL 15, 2020
6:00 PM

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is _____ p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised, pursuant to the Pennsylvania Sunshine Act, in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger Julani Ghana Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Barbara Saunders Duane White	Dr. Carleene Slowik Ashley Redfearn Gerald L. Santilli Scott Kramer Katie Santilli Peter Costa
Board Members Absent:	David Annecharico, Esq. Daniel Saidel, Esq. Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

OR

2. I would like to state, for purposes of the Minutes of this meeting that on _____, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

() *Certain Employee Issues.* To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

() *Labor Relations.* To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

() *Purchase or Lease of Real Property.* To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

() *Consultation with Professional Advisor or Attorney.* To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

() *Discuss Confidential Matters.* To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION

SECOND

VOTE:

PASS

FAIL

R200415.01 Approval of the April 15, 2020 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the April 15, 2020 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. Approval of Minutes

MOTION

SECOND

VOTE:

PASS

FAIL

R200415.02 Minutes of the February 19, 2020 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the February 19, 2020 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment which should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. First Philadelphia Preparatory Charter School CEO

C. American Paradigm Schools CEO

D. Business Controller

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200415.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

[] PASS

[] FAIL

R200415.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	EFFECTIVE DATE
Lindsay Allen	Music Teacher	03.23.20
Taylor DiCiccico	Art Teacher	05.01.20
James Alexander	SPED Teacher	03.18.20
Michelle Morgan	SPED Coordinator K-5	03.02.20
Courtney Bethea	NTA	03.09.20
Shaitiyah Jackson	One-to-One	02.25.20

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Jessica DeLuca (resignation)	SPED Ed Teacher	03.13.20
Tatiana Carpio (job abandonment)	One-to-One	03.06.20
Antone Bland (job abandonment)	NTA	02.20.20
Brandon Millwood (termination)	Dean	03.06.20

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

R200415.05 Termination of Tie’s Cleaning Machine LLC

WHEREAS, First Philadelphia Preparatory Charter School (“FPPCS”) and Tie’s Cleaning Machine LLC are parties to an Independent Contractor Agreement, dated July 1, 2019 (the “2019 Contract”), the term of which ends June 30, 2021;

PASS

FAIL

WHEREAS, Section 1(a) of the 2019 Contract grants FPPCS the right, in its sole discretion, to terminate the contract upon thirty (30) days prior written notice;

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the termination of the 2019 Contract in accordance with the provisions therein; and

FURTHER RESOLVED, the CEO and general counsel are hereby authorized and directed to take all actions necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

FAIL

R200415.06 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Santilli & Thomson, LLC	N/A	<p>Addendum to Contract, dated June 21, 2017, for the Term of July 1, 2017 through July 30, 2020 (the “Addendum”)</p> <p>The Addendum provided by Santilli & Thomson, LLC indicates that FPPCS also contracts with Contractor to provide FPPCS an on-site School Payroll and Personnel Coordinator 5-days per week.</p> <p>FPPCS seeks to amend the Addendum to include a set salary range of prospective candidates for the aforementioned on-site School Payroll and Personnel</p>

		Coordinator to be \$50,000 - \$55,000.
Santilli & Thomson, LLC	N/A	FPPCS seeks to execute the 2-Year option to extend the S&T contract through July 30, 2022, which shall include the Addendum and amendment to the Addendum referenced above in this R200415.06 Uniform Professional Services Resolution
R&A Personal Touch Cleaning Services, Inc.	\$30,000/month	Facility cleaning services Bid was properly advertised

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

NONE

R200415.07 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION

SECOND

VOTE:

PASS

FAIL

MOTION

SECOND

VOTE:

PASS

FAIL

R200415.08 Acceptable Use Policy for Technology

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and accepts the Acceptable Use Policy for Technology, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

R200415.09 Approval of Academic Calendar for 2020-21 School Year

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and accepts the Academic Calendar for 2020-21 School Year, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: _____

ADJOURNMENT AT __:__ PM

MOTION

SECOND

VOTE:

PASS

FAIL

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