

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19142

**BOARD OF TRUSTEES MEETING**

LOCATION:  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

DATE & TIME:  
DECEMBER 18, 2019  
7:30 PM

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is \_\_\_\_\_ p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
<p>John MacDonald, President                      Karin Coger, Vice-President                      Anita Vega-Kaiser, Treasurer                      Barbara Saunders, Secretary                      Julani Ghana                      Teresa Grumbrecht                      Duane White</p> <p><b>Board Members Absent:</b></p>	<p>Dr. Joseph Gillespie</p> <p>Gerald L. Santilli                      Ashley Redfearn                      Scott Kramer                      Katie Santilli</p> <p>Peter Costa</p> <p>Daniel H. Saidel, Esq.                      David Annecharico, Esq.</p>

**B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD**

1. *I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

OR

2. *I would like to state, for purposes of the Minutes of this meeting that on \_\_\_\_\_, 2019, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:*

*( ) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).*

*( ) Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/ or arbitration.*

*( ) Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.*

*( ) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.*

*( ) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.*

**C. Approval of Agenda**

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

**R191218.01 Approval of the December 18, 2019 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the December 18, 2019 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**D. Approval of Minutes**

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

**R191218.02 Minutes of the November 19, 2019 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the November 19, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

**A. Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico with Sand & Sidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment which should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

- B. Committee Report**
- C. First Philadelphia Preparatory Charter School CEO**
- D. American Paradigm Schools CEO**
- E. Business Controller**
- F. General Counsel**

**SECTION III: OLD BUSINESS**

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

PASS

FAIL

**R191016.05 Uniform Professional Services Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Blackney Hayes Architects	\$86,937.50	Architectural services required to design a connector between the two existing buildings.

		The price includes (1) Surveying, (2) Schematic Design, (3) Design Development, (4) Construction Documents, (5) Permit Filing, (6) Bidding and Negotiations, (7) Quality Control, (8) Construction Administration, and (9) Outside Consultants.
--	--	---

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R191218.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R191218.04 2018-19 Draft Audit Financial Statements**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2018-19 Draft Audit Financial Statements as presented, for First Philadelphia Preparatory Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

PASS

FAIL

**ROLL CALL:**

John MacDonald  
Karin Coger  
Anita Vega-Kaiser  
Barbara Saunders  
Julani Ghana  
Teresa Grumbrecht  
Duane White

**R191218.05 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

PASS

FAIL

**R191218.06 Uniform Professional Services Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Philadelphia Insectarium and Butterfly Pavilion	\$60,000	Twenty-two (22) week afterschool program

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOOT

**R191218.07 Uniform Purchases Resolution**

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R191218.08 IRS Form 990**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the IRS Form 990, as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

**ROLL CALL:**

- John MacDonald
- Karin Coger
- Anita Vega-Kaiser
- Barbara Saunders
- Julani Ghana
- Teresa Grumbrecht
- Duane White

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R191218.09 Permanent Committees**

WHEREAS, Section 5.1.1. of the By-Laws of First Philadelphia Preparatory Charter School directs the Board to establish a number of Permanent Committees in accordance with the By-Laws;

RESOLVED, in accordance with the By-Laws, the Board of Trustees of First Philadelphia Preparatory Charter School hereby establishes the following Permanent Committees, as presented;

FURTHER RESOLVED, in accordance with the By-Laws, the President of First Philadelphia Preparatory Charter School appoints the following individuals to the Permanent Committees, as presented.

FURTHER RESOLVED, the Board of First Philadelphia Preparatory Charter School ratifies and accepts the President’s appointment of the following individuals to the Permanent Committees, as presented.

<b>AUDIT COMMITTEE</b>			
<b>POSITION</b>	<b>AS APPOINTED BY</b>	<b>NAME</b>	<b>CHAIR?</b>
TRUSTEE	PRESIDENT	JOHN MACDONALD	YES
APPOINTEE #2	PRESIDENT	ROBERT F. BUROCK	
APPOINTEE #3	PRESIDENT	JOSEPH P. CARELLO	

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R191218.10 Form Negotiated Charter Agreement**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the Form Negotiated Charter Agreement between it and the School District of Philadelphia as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>



**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: January 15, 2020 at 6201 Keystone Street, Philadelphia, PA 19135

**ADJOURNMENT AT \_\_:\_\_\_PM**

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

PASS

FAIL

—