

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:
4300 TACONY STREET
PHILADELPHIA, PA 19124

DATE & TIME:
OCTOBER 16, 2019
7:30 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:59 p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger Julani Ghana Anita Vega-Kaiser John MacDonald Barbara Saunders	Dr. Joseph Gillespie Ashley Redfearn Gerald L. Santilli Scott Kramer
Board Members Absent:	Peter Costa David Annecharico, Esq. Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION BARBARA SAUNDERS SECOND JOHN MACDONALD VOTE: <input checked="" type="checkbox"/> PASS <input type="checkbox"/> FAIL	<p>R191016.01 Approval of the October 16, 2019 Agenda</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the October 16, 2019 Agenda.</p> <p style="text-align: center;"><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><i>Who</i></th> <th style="text-align: left;"><i>What</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;"><i>Board</i></td> <td style="text-align: left;"><i>General discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General discussion</i>
<i>Who</i>	<i>What</i>				
<i>Board</i>	<i>General discussion</i>				

D. Approval of Minutes

MOTION BARBARA SAUNDERS SECOND ANITA VEGA-KAISER VOTE: <input checked="" type="checkbox"/> PASS	<p>R191016.02 Minutes of the September 18, 2019 Meeting</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the September 18, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.</p> <p style="text-align: center;"><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><i>Who</i></th> <th style="text-align: left;"><i>What</i></th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td style="height: 20px;"> </td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>		
<i>Who</i>	<i>What</i>				

[] FAIL

Board	General discussion
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SECTION II: REPORTS

A. Community Comment

<i>Community Comment Colloquy (General Counsel)</i>
None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. First Philadelphia Preparatory Charter School CEO

- a. *Dr. Joseph Gillespie—Chief Executive Officer of FPPCS*
 - i. *Discussed the 3-year Comprehensive Plan, previously disseminated to Board*
 - 1. *Indicated to the Board that the plan ensures compliance with Pennsylvania standards*
 - 2. *Indicated that plan was developed with collaborative efforts of FPPCS stakeholders, Board, and APS.*
 - ii. *Discussed concern with obtaining necessary records for Food Service Audit from a prior part-time worker who has been uncooperative.*
- b. *Board*
 - i. *Expressed unanimous approval of the Plan.*

C. American Paradigm Schools CEO

- a. *Ashley Redfearn—Executive Director of APS*
 - i. *Reviewed and discussed with the Board the October report, previously disseminated to the Board;*
 - ii. *Discussed with the Board APS’s compliance support;*
 - iii. *Indicated to the Board that APS took emergency action regarding the Food Service Audit by having an internal staff handle the matter for the short term;*
 - iv. *Informed that Board that it is providing support for audits;*
 - v. *Indicated to the Board that Mr. Scott Kramer is working with Dr. Gillespie regarding salary and hourly wages into new Department. of Labor laws;*
 - vi. *Informed the Board that Handle with Care training was conducted.*

- vii. *Informed Board of plan for staff retention and ensuring staff meet protocols when leaving.*
- b. *Mr. Gerald Santilli—Chief Executive Officer of APS*
 - i. *Indicated desire for new staff after September to undergo training in January.*

D. Business Controller

- a. *Mr. Peter Costa—Santilli & Thomson, LLC*
 - i. *Discussed and reviewed with the Board the September 2019 Financial report;*
 - ii. *Informed the Board that current cash was \$7,800,000, equating to 138 days;*
 - iii. *Informed that Board that disbursements were \$968,000;*
 - iv. *Informed that Board that no concerns have been reported by auditors*

SECTION III: OLD BUSINESS

MOTION

JOHN
MACDONALD

SECOND

JULANI GHANA

VOTE:

PASS

FAIL

R190918.06 Uniform Purchases Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Signarama, Inc.	\$36,950.00	Digital Pylon Sign

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>G. Santilli</i>	<i>Indicated that the sign was formally bid</i>
<i>J. Gillespie</i>	<i>Indicated that contractor has done prior work with FPPCS</i>
<i>J. Gillespie</i>	<i>Indicate that several hundred parents come onto campus who would see the sign.</i>
<i>J. Gillespie</i>	<i>Expressed it would provide additional method for communicating with the school community</i>
<i>K. Cogger</i>	<i>Voted nay regarding Signarama, Inc. contract</i>

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

BARBARA SAUNDERS

SECOND

JULANI GHANA

VOTE:

PASS

FAIL

R191016.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>P. Costa</i>	<i>As discussed above</i>

MOTION

BARBARA SAUNDERS

SECOND

JULANI GHANA

VOTE:

PASS

FAIL

R191016.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	EFFECTIVE DATE
Lexus Berrious	NTA K-2	10/2/19
Laquatta Burwell	NTA K-2	10/4/19
Varsha Naik	9 th Grade Math Teacher	10/10/19

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Maria Grady - Resigned	K-5 PE Teacher	10/4/19
Kerry Tanney - Resigned	3 rd Grade Math Teacher	10/11/19
Vonda Johnson – Resigned	After Care Director	9/27/19
Alicen Ragonese – Resigned	K-5 Music Teacher	10/4/19

Robert Pizzico – Resigned	HS Guidance Counselor	10/18/19
Andreia Welsh – Resigned	Food Service Director	9/18/19
Rachael Loewy - Resigned	2 nd Grade SPED Teacher	10/18/19
Myles Kauffman- Resigned	6/7 th Grade Science Teacher	10/4/19
Amanda McGuigan – Resigned	3-5 th Grade SPED Teacher	9/27/19
John Simonnet - Resigned	7 th -12 th Grade Choir Teacher	9/27/19
Terramara Johnson - Resigned	1 st Grade Classroom Asst.	10/1/19
Craig Adelman – Resigned	One to One	10/23/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>J. Gillespie</i>	<i>Discussed with the Board the aforementioned HR changes, modifications, and additions</i>
<i>Board</i>	<i>Discussed concerns regarding school climate.</i>
<i>Board</i>	<i>Discussed implementing additional support to teachers and students to work on</i>
<i>J. Gillespie</i>	<i>Requested Board members to work with students/parents to understand the expectations at FPPCS</i>

MOTION

BARBARA SAUNDERS

SECOND

JULANI GHANA

VOTE:

PASS

FAIL

R191016.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

Blackney Hayes Architects	\$86,937.50	<p>Architectural services required to design a connector between the two existing buildings.</p> <p>The price includes (1) Surveying, (2) Schematic Design, (3) Design Development, (4) Construction Documents, (5) Permit Filing, (6) Bidding and Negotiations, (7) Quality Control, (8) Construction Administration, and (9) Outside Consultants.</p> <p>Tabled: BS/AVK</p>
Bustleton Services Inc.	<p>Snow Plowing:</p> <p>1” – 4”: \$1250.00 4.1” – 7”: \$1625.00 7.1” – 11”: \$2000 11”+: \$2500.00</p> <p>Snow Shoveling:</p> <p>1” – 4”: \$750.00 4.1” – 7”: \$1125.00 7.1” – 11”: \$1625.00 11”+: \$2250.00</p> <p>Salt Application per visit: \$875.00</p>	Snow removal services;

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	<i>Indicated desire to have snow measurement readings based on Northeast, regarding BSI contract</i>
J. Gillespie	<i>Answered Board questions regarding the eventual price of connector under Blackneys contract</i>
P. Costa	<i>Indicated \$500k bond was available repair/replace regarding Blackneyes contract</i>
Board	<i>Recommended tabling Blackney Hayes contract</i>
Board	<i>Upon Motion by Barbara Saunders and Second by Anita Vega-Kaiser, the Board Unanimously voted to table the vote on the Blackney Hayes contract</i>
Board	<i>Upon Motion by Barbara Saunders and Second by Julani Ghana, the Board Unanimously voted to approve Resolution R191016.05 concerning the Bustleton Service, Inc. contract</i>

MOOT

R191016.06 Uniform Purchases Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION

BARBARA SAUNDERS

SECOND

JOHN MACDONALD

VOTE:

TABLED

R191016.07 Acceptance of Procurement Policy

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School ratifies and accepts the Procurement Policy, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimously voted to table this resolution</i>

MOTION

BARBARA SAUNDERS

SECOND

JOHN MACDONALD

VOTE:

TABLED

R191016.08 Board of Trustee Terms

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and accepts the term start and end date of Karin Coger and Anita Vega-Kaiser as Trustee(s) of First Philadelphia Preparatory Charter School as follows:

Term Start Date: August 1, 2019
Term End Date: July 31, 2022

MOTION
 BARBARA SAUNDERS
 SECOND
 JOHN MACDONALD
 VOTE:
 TABLED

By Roll Call Vote:

Julani Ghana -
 Teresa Grumbrecht -
 John MacDonald -
 Barbara Saunders -
 Duane White –
 Karin Coger –
 Anita Vega-Kaiser -

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimously voted to table this resolution</i>

R191016.09 Election of Officers

RESOLVED, that the below Trustees are hereby elected as Officers of First Philadelphia Preparatory Charter School in accordance with the by-laws thereof for their respective Officer position.

Trustee	Position
John MacDonald	Chairperson
Karin Coger	Vice-Chairperson
Barbara Saunders	Secretary
Anita Vega-Kaiser	Treasurer

By Roll Call Vote:

Julani Ghana -
 Teresa Grumbrecht -
 John MacDonald -
 Barbara Saunders -
 Duane White –
 Karin Coger –
 Anita Vega-Kaiser-

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimously voted to table this resolution</i>

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY KARIN COGER THE BOARD UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION FOR CONFIDENTIAL AND PRIVILEGED PURPOSES.

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY KARIN COGER THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION.

B. DISCUSSION AND ANNOUNCEMENTS

Ms. Karin Coger:

- Requested that General Counsel review request from parent of FPPCS student to obtain student records

NEXT BOARD MEETING: TBD

ADJOURNMENT AT 9:46PM

MOTION

BARBARA SAUNDERS

SECOND

JULANI GHANA

VOTE:

PASS

FAIL

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