

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:
4300 TACONY STREET
PHILADELPHIA, PA 19142

DATE & TIME:
NOVEMBER 19, 2019
6:00 PM

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is _____ p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger Julani Ghana Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Barbara Saunders Duane White	Dr. Joseph Gillespie Ashley Redfearn Gerald L. Santilli Scott Kramer Peter Costa
Board Members Absent:	David Annecharico, Esq. Daniel Saidel, Esq. Dr. Carleene Slowik Stacy Hultquist Kyle Black Marvin Jones

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

2. I would like to state, for purposes of the Minutes of this meeting that on NOVEMBER 11, 2019, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

(X) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION

 SECOND

 VOTE:
 PASS
 FAIL

R191119.01 Approval of the November 19, 2019 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 19, 2019 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. Approval of Minutes

MOTION

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SECOND

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VOTE:

[] PASS

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R191119.02 Minutes of the October 16, 2019 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 16, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. First Philadelphia Preparatory Charter School CEO

C. American Paradigm Schools CEO

D. Business Controller

SECTION III: OLD BUSINESS

MOTION

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SECOND

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VOTE:

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R191016.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Blackney Hayes Architects	\$86,937.50	Architectural services required to design a connector between the two existing buildings. The price includes (1) Surveying, (2) Schematic Design, (3) Design Development, (4) Construction Documents, (5) Permit Filing, (6) Bidding and Negotiations, (7) Quality Control, (8) Construction Administration, and (9) Outside Consultants.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

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SECOND

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R191016.07 Acceptance of Procurement Policy

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School ratifies and accepts the Procurement Policy, as presented

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

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SECOND

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VOTE:

PASS

FAIL

R191119.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

FAIL

R191119.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

R191119.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

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FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Ruttenberg Autism Center	Varied amounts depending on services provided.	Educational support, behavioral support, occupational therapy, speech therapy, supervisory/training support, pre-vocational support, and assessment. Obtained for Student SM
CDW-G	\$85,128.47	Telecommunication services and goods. Reimbursable under E-Rate

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

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SECOND

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VOTE:

[] PASS

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R191119.06 Uniform Purchases Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

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SECOND

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VOTE:

PASS

FAIL

R191119.07 Amended By-Laws

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves the Amended By-laws, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

FAIL

R191119.08 Parent Trustee

WHEREAS, the Amended and Restated Bylaws of the First Philadelphia Preparatory Charter School require that at least one (1) person serving on its Board of Trustees be the parent of a child currently attending First Philadelphia Preparatory Charter School;

RESOLVED, that the following person shall be the Parent Trustee as more fully enumerated at Section 4.2 of the Amended and Restated Bylaws:

_____ (Slot #1)

By Roll Call Vote:

- Julani Ghana -
- Teresa Grumbrecht -
- John MacDonald -
- Barbara Saunders -
- Duane White –
- Karin Coger –
- Anita Vega-Kaiser –

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

R191119.09 Board of Trustee Terms

WHEREAS, the Amended and Restated Bylaws of the First Philadelphia Preparatory Charter School directs the Board to determine the Terms of the Existing Incumbent Trustees;

WHEREAS, the Board desires to implement staggered Terms when

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determining the Terms of the Existing Incumbent Trustees by dividing the Trustees into three approximately equal Groups, with Group 1 initially serving a 1-year Term, with Group 2 initially serving a 2-year Term, and Group 3 initially serving a 3-year Term; and

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves that Group 1 shall consist of the following Trustees of First Philadelphia Preparatory Charter School who shall serve an initial one-year term, beginning August 1, 2019 and ending July 31, 2020:

_____ (Slot #2)

_____ (Slot #3)

FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves that Group 2 shall consist of the following Trustees of First Philadelphia Preparatory Charter School who shall serve an initial two-year term, beginning August 1, 2019 and ending July 31, 2021:

_____ (Slot #4)

_____ (Slot #5)

_____ (Slot #6)

FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves that Group 3 shall consist of the following Trustees of First Philadelphia Preparatory Charter School who shall serve an initial three-year term, beginning August 1, 2019 and ending July 31, 2022:

_____ (Slot #7)

_____ (Slot #8)

_____ (Slot #9)

By Roll Call Vote:

- Julani Ghana -
- Teresa Grumbrecht -
- John MacDonald -
- Barbara Saunders -
- Duane White –
- Karin Coger –
- Anita Vega-Kaiser –

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

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R191119.10 Election of Officers

RESOLVED, that the below Trustees are hereby elected as Officers of First Philadelphia Preparatory Charter School in accordance with the by-laws thereof for their respective Officer position, beginning August 1, 2019 and ending July 31, 2020.

Trustee	Position
	Chairperson
	Vice-Chairperson
	Secretary
	Treasurer

By Roll Call Vote:

- Julani Ghana -
- Teresa Grumbrecht -
- John MacDonald -
- Barbara Saunders -
- Duane White –
- Karin Coger –
- Anita Vega-Kaiser-

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

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R191119.11 Permanent Committees

WHEREAS, Section 5.1.1. of the By-Laws of First Philadelphia Preparatory Charter School directs the Board to establish a number of Permanent Committees in accordance with the By-Laws;

RESOLVED, in accordance with the By-Laws, the Board of Trustees of First Philadelphia Preparatory Charter School hereby establishes the following Permanent Committees, as presented;

FURTHER RESOLVED, in accordance with the By-Laws, the President of First Philadelphia Preparatory Charter School appoints the following individuals to the Permanent Committees, as presented.

FURTHER RESOLVED, the Board of First Philadelphia Preparatory Charter School ratifies and accepts the President’s appointment of the following individuals to the Permanent Committees, as presented.

ACADEMIC DATA AND CURRICULUM COMMITTEE	
NAME	TITLE
	VICE-PRESIDENT
	CHIEF EXECUTIVE OFFICER

PERSONNEL COMMITTEE	
NAME	TITLE
	SECRETARY
	CHIEF EXECUTIVE OFFICER

ADMINISTRATIVE SERVICES COMMITTEE	
NAME	TITLE
	VICE-PRESIDENT

AUDIT COMMITTEE	
NAME	TITLE

FISCAL COMMITTEE	
NAME	TITLE
	TREASURER
	BUSINESS CONTROLLER

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

R191119.12 Holiday Bonus

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and accepts the following holiday bonus for full-time and part-time employees of First Philadelphia Preparatory Charter School:

MOTION

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SECOND

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VOTE:

[] PASS

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Full Time: \$250

Part Time: \$150

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

[] PASS

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R191119.13 Proposed Charter Agreement

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School authorizes the use of the proposed charter agreement, as presented, during charter renewal negotiations with the School District of Philadelphia

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

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R191119.14 Confidential Settlement Agreement: Student AC

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement In Re: AC as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

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R191119.15 Three-Year Comprehensive Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Three-Year Comprehensive Plan, as presented during the October 16, 2019 Board of Trustees meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: January 15 at 7:30pm at 4300 Tacony Street, Philadelphia, PA 19142

ADJOURNMENT

MOTION

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SECOND

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VOTE:

PASS

FAIL

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