

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:
4300 TACONY STREET
PHILADELPHIA, PA 19124

DATE & TIME:
OCTOBER 16, 2019
7:30 PM

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is _____ p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger Julani Ghana Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Barbara Saunders Duane White	Dr. Joseph Gillespie Ashley Redfearn Gerald L. Santilli Scott Kramer Peter Costa
Board Members Absent:	David Annecharico, Esq. Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

OR

2. I would like to state, for purposes of the Minutes of this meeting that on _____, 2019, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

() *Certain Employee Issues.* To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

() *Labor Relations.* To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

() *Purchase or Lease of Real Property.* To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

() *Consultation with Professional Advisor or Attorney.* To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

() *Discuss Confidential Matters.* To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including

matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

R191016.01 Approval of the October 16, 2019 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the October 16, 2019 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. Approval of Minutes

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

R191016.02 Minutes of the September 18, 2019 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the September 18, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Sidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. First Philadelphia Preparatory Charter School CEO

C. American Paradigm Schools CEO

D. Business Controller

SECTION III: OLD BUSINESS

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

R190918.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Signarama, Inc.	\$36,950.00	Digital Pylon Sign

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

—

SECOND

—

R191016.03 Report of the Business Controller

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

R191016.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	EFFECTIVE DATE
Lexus Berrious	NTA K-2	10/2/19
Laquatta Burwell	NTA K-2	10/4/19
Varsha Naik	9 th Grade Math Teacher	10/10/19

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Maria Grady - Resigned	K-5 PE Teacher	10/4/19
Kerry Tanney - Resigned	3 rd Grade Math Teacher	10/11/19
Vonda Johnson – Resigned	After Care Director	9/27/19
Alicen Ragonese – Resigned	K-5 Music Teacher	10/4/19
Robert Pizzico – Resigned	HS Guidance Counselor	10/18/19
Andreia Welsh – Resigned	Food Service Director	9/18/19
Rachael Loewy - Resigned	2 nd Grade SPED Teacher	10/18/19
Myles Kauffman- Resigned	6/7 th Grade Science Teacher	10/4/19

Amanda McGuigan – Resigned	3-5 th Grade SPED Teacher	9/27/19
John Simonnet - Resigned	7 th -12 th Grade Choir Teacher	9/27/19
Terramara Johnson - Resigned	1 st Grade Classroom Asst.	10/1/19
Craig Adelman – Resigned	One to One	10/23/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—

SECOND

—

VOTE:

[] PASS

[] FAIL

R191016.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Blackney Hayes Architects	\$86,937.50	Architectural services required to design a connector between the two existing buildings. The price includes (1) Surveying, (2) Schematic Design, (3) Design Development, (4) Construction Documents, (5) Permit Filing, (6) Bidding and Negotiations, (7) Quality Control, (8) Construction Administration, and (9) Outside Consultants.

Bustleton Services Inc.	Snow Plowing: 1” – 4”: \$1250.00 4.1” – 7”: \$1625.00 7.1” – 11”: \$2000 11”+: \$2500.00 Snow Shoveling: 1” – 4”: \$750.00 4.1” – 7”: \$1125.00 7.1” – 11”: \$1625.00 11”+: \$2250.00 Salt Application per visit: \$875.00	Snow removal services
-------------------------	---	-----------------------

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOOT

R191016.06 Uniform Purchases Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

R191016.07 Acceptance of Procurement Policy

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School ratifies and accepts the Procurement Policy, as presented

SECOND

—
VOTE:

PASS

FAIL

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

R191016.08 Board of Trustee Terms

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and accepts the term start and end date of Karin Coger and Anita Vega-Kaiser as Trustee(s) of First Philadelphia Preparatory Charter School as follows:

Term Start Date: August 1, 2019
Term End Date: July 31, 2022

By Roll Call Vote:

Julani Ghana -
Teresa Grumbrecht -
John MacDonald -
Barbara Saunders -
Duane White –
Karin Coger –
Anita Vega-Kaiser -

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

R191016.09 Election of Officers

RESOLVED, that the below Trustees are hereby elected as Officers of First Philadelphia Preparatory Charter School in accordance with the by-laws thereof for their respective Officer position.

Trustee	Position
John MacDonald	Chairperson
Karin Coger	Vice-Chairperson
Barbara Saunders	Secretary
Anita Vega-Kaiser	Treasurer

By Roll Call Vote:

Julani Ghana -
Teresa Grumbrecht -
John MacDonald -
Barbara Saunders -
Duane White –
Karin Coger –
Anita Vega-Kaiser-

UPON MOTION BY _____ AND SECOND BY _____ THE BOARD
UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION FOR CONFIDENTIAL AND
PRIVILEGED PURPOSES.

UPON MOTION BY _____ AND SECOND BY _____ THE BOARD
UNANIMOUSLY ENTERED INTO OPEN SESSION.

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: November 20, 2019 at 6:00pm at 6201 Keystone St., Philadelphia,
PA 19135

ADJOURNMENT

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

—