

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:
4300 TACONY STREET
PHILADELPHIA, PA 19124

DATE & TIME:
AUGUST 21, 2019
7:30 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:50 p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger Julani Ghana John MacDonald Barbara Saunders	Dr. Joseph Gillespie Dr. Carleene Slowik Ashley Redfearn Scott Kramer Peter Costa Daniel Saidel, Esq. Dean Krebs, Esq.
Board Members Absent: Duane White Teresa Grumbrecht Anita Vega-Kaiser	

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION
 BARBARA SAUNDERS
 SECOND
 KARIN COGER
 VOTE:
 PASS
 FAIL

R190821.01 Approval of the August 21, 2019 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the August 21, 2019 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. Approval of Minutes

MOTION
 BARBARA SAUNDERS
 SECOND
 JULANI GHANA
 VOTE:

R190821.02 Minutes of the June 19, 2019 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the June 19, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

[X] PASS

[] FAIL

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Community Comment

<i>Community Comment Colloquy (General Counsel)</i>
None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. First Philadelphia Preparatory Charter School CEO

- a. *Dr. Joseph Gillespie—Chief Executive Office of First Philadelphia Preparatory Charter School*
 - i. *Reviewed and discussed with the Board the August 2019 CEO report, previously disseminated to the Board;*
 - ii. *Indicated an expected student enrollment of 1980;*
 - iii. *Indicated that 40+ students had transferred to MAST II;*
 - iv. *Discussed with the Board the plan for academic achievement and introduced Dr. Carleene Slowik.*
- b. *Dr. Carleene Slowik*
 - i. *Reviewed and discussed with the Board a PowerPoint presentation, previously disseminated to the Board, regarding the 2019-20 SY initiatives at FPPCS.*
 - 1. *Discussed with the Board School Wide Initiatives, including continued use of the Behavior Matrix, consistent grading policy, and the use of the Common Diagnostic Tool for benchmark testing in Grades 3-11;*
 - 2. *Discussed with the Board Grades K-2 and 3-5 Initiatives, including, in part, Stop and Think and utilization of Math Interventionist;*
 - 3. *Discussed with the Board Grade 6-8 Initiatives, including, in part, utilizing lead teachers in specific courses and iScience;*
 - 4. *Discussed with the Board Grade 9-12 Initiatives, including, in part, later start time than 2018-2019 SY as evidence shows that older students do better when they start school later, as well as expanded course selection and dual credit program with the Community College of Philadelphia;*

5. *Discussed with the Board the MTSS Process, including that Ms. Erike Thorton, the school Psychologist, will be serving as Building Level MTSS Coordinator;*
6. *Discussed with the Board continued Professional Development on Friday;*
7. *Discussed with the Board Teacher Evaluation Plan including the utilization of the Danielson Framework; and*
8. *Discussed the creation of the Chief Academic Office Advisory Council to ensure Dr. Max Klink, the Chief Academic Officer of First Philadelphia Preparatory Charter School, has a full perspective of the school community.*

C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Director of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board a PowerPoint presentation, previously disseminated to the Board, during which she, in part:*
 1. *Indicated to the Board that APS has hired academic coaches, Director of ELA, and a new data team to work under the Chief Academic Officer;*
 2. *Indicated to the Board that APS was in the process of hiring a high school coordinator to assist schools;*
 3. *Indicated to the Board that APS was assisting with the consolidated grant;*
 4. *Indicated to the Board that APS was assisting in getting an MOU with the SDP regarding data sharing;*
 5. *Indicated that APS was participating in a number of hiring events; and*
 6. *Indicated to the Board that the APS data team was working to integrate various systems, including DreamBox's new intervention program.*

D. Business Controller

- a. *Peter Costa—Santilli & Thomson, LLC*
 - i. *Discussed and reviewed with the Board the June 2019 financial report previously disseminated to the Board.*
 - ii. *Indicated that there was currently a surplus of \$700,000;*
 - iii. *Indicated that SPED expenses were high due to sending students to Approval Private Schools; and*
 - iv. *Indicated that a revised budget will be provided to the Board in October when clear enrollment numbers of available.*

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION
KARIN COGER
SECOND
BARBARA SAUNDERS

VOTE:
[X] PASS
[] FAIL

R190821.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>P. Costa</i>	<i>As discussed above</i>

MOTION
JULANI GHANA
SECOND
BARBARA SAUNDERS

VOTE:
[X] PASS
[] FAIL

R190821.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>J. Gillespie</i>	<i>Answered board questions</i>

MOOT

R190821.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	N/A	N/A

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>None</i>	<i>N/A</i>

MOOT

R190821.06 Uniform Purchases Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	N/A	N/A

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>None</i>	<i>N/A</i>

MOTION

BARBARA SAUNDERS

SECOND

KARIN COGER

VOTE:

[X] PASS

[] FAIL

R190821.07 Approval of 2019-20 Student Handbook

RESOLVED that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2019-2020 Student Handbook, as amended.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>J. Gillespie</i>	<i>Discussed mandatory uniforms will be for upper grades</i>
<i>D. Krebs</i>	<i>Discussed three policies that were added to the handbook</i>
<i>Board</i>	<i>Indicated correction that must be made in the handbook which referenced APS instead of TACS, and conditionally approved handbook on these changes being made.</i>

MOTION
JOHN
MACDONALD

SECOND
BARBARA
SAUNDERS

VOTE:
 PASS
 FAIL

R190821.08 Approval of Data Sharing Memorandum of Understanding with the School District of Philadelphia

RESOLVED that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Memorandum of Understanding with the School District of Philadelphia, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
BARBARA
SAUNDERS
SECOND
JULANI GHANA

VOTE:
 PASS
 FAIL

R190821.09 E-Signature Authority

BE IT RESOLVED, by authority of the Board of Trustees of First Philadelphia Preparatory Charter School, it is hereby resolved by authority of the same, that Dr. Joseph Gillespie, who is the Chief Executive Officer of the above named body, is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Board of Trustees of First Philadelphia Preparatory Charter School to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall

not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY JOHN MACDONALD, THE BOARD UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION TO DISCUSS MATTERS RELATED TO 65 PA. C.S. § 708(A)(4).

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY JOHN MACDONALD, THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION.

MOTION

BARBARA SAUNDERS

SECOND

JOHN MACDONALD

VOTE:

PASS

FAIL

R190821.10 Confidential Settlement Agreement: Student 7826063

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement In Re: JG as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA SAUNDERS

SECOND

JOHN MACDONALD

VOTE:

PASS

FAIL

R190821.11 Confidential Settlement Agreement: Student 9236105

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement In Re: JP as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA SAUNDERS

SECOND

JOHN MACDONALD

VOTE:

PASS

FAIL

R190821.12 Confidential Settlement Agreement: Student 9462112

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement In Re: SM as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA SAUNDERS

SECOND

JOHN MACDONALD

VOTE:

PASS

FAIL

R190821.13 Confidential Settlement Agreement: Student 9462104

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement In Re: SM as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: September 18, 2019 at 6201 Tacony St., Philadelphia, PA 19135

ADJOURNMENT AT 9:23 PM

MOTION

KARIN COGER

SECOND

BARBARA SAUNDERS

VOTE:

PASS

FAIL

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