

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:
4300 TACONY STREET
PHILADELPHIA, PA 19124

DATE & TIME:
JUNE 19, 2019
7:30 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 8:18 p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Duane White	Dr. Joseph Gillespie Gerald L. Santilli Dr. Margery Covello Peter Costa David Annecharico, Esq. Dean Krebs, Esq.
Board Members Absent: Karin Coger Julani Ghana Barbara Saunders	

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION TERESA GRUMBRECHT SECOND ANITA VEGA-KAISER VOTE: <input checked="" type="checkbox"/> PASS <input type="checkbox"/> FAIL	<p>R190619.01 Approval of the June 19, 2019 Agenda</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the June 19, 2019 Agenda.</p> <p style="text-align: center;"><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><i>Who</i></th> <th style="text-align: center;"><i>What</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><i>Board</i></td> <td style="text-align: center;"><i>General discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General discussion</i>
<i>Who</i>	<i>What</i>				
<i>Board</i>	<i>General discussion</i>				

D. Approval of Minutes

MOTION TERESA GRUMBRECHT SECOND ANITA VEGA-KAISER VOTE: <input checked="" type="checkbox"/> PASS	<p>R190619.02 Minutes of the May 15, 2019 Meeting</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 15, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.</p> <p style="text-align: center;"><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><i>Who</i></th> <th style="text-align: center;"><i>What</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><i>Board</i></td> <td style="text-align: center;"><i>General discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General discussion</i>
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<i>Board</i>	<i>General discussion</i>				

[] FAIL

MOTION

TERESA
GRUMBRECHT

SECOND

ANITA VEGA-
KAISER

VOTE:

[X] PASS

[] FAIL

R190619.03 Minutes of the May 29, 2019 Special Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 29, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. First Philadelphia Preparatory Charter School CEO

- a. *Dr. Joseph Gillespie – CEO of First Philadelphia Preparatory Charter School*
 - i. *Discussed and presented to the Board the June 2019 CEO report, previously disseminated.*
 - 1. *Reviewed with the Board the goals of the past three years and efforts made towards achieving those goals, including in student achievement, curricular needs for high school, professional development, and school climate; and*
 - 2. *Indicated to the Board the goals for 2019-2022, which include increasing student achievement, enhancing student social and*

emotional development, enhancing professional development, increasing community involvement, and creating effective operational systems.

C. American Paradigm Schools CEO

- a. *Dr. Margery Covello – Chief of Staff of American Paradigm School*
 - i. *Discussed and presented to the Board the June 2019 APS report, previously disseminated;*
 - ii. *Discussed with the Board a public relation plan to increase exposure of all APS schools; and*
 - iii. *Discussed with the Board the current transition assistance of APS between school years.*

D. Business Controller

- a. *Peter Costa – Santilli & Thomson*
 - i. *Discussed and presented to the Board the May 2019 APS report, previously disseminated, during which he:*
 1. *Indicated that SPED was over budgeted;*
 2. *Indicated salary savings of over \$300,000;*
 3. *Indicated a \$500,000 surplus;*
 4. *Indicated that \$2 million was moved into money markets;*
 5. *Indicated that FPPCS had \$8.4 million in savings; and*
 6. *Indicated that the engagement letter for the annual audit was executed.*

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION
 ANITA VEGA-
 KAISER
 SECOND
 TERESA
 GRUMBRECHT
 VOTE:
 PASS
 FAIL

R190619.04 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>P. Costa</i>	<i>As discussed previously.</i>
<i>Board</i>	<i>General discussion.</i>

MOTION
 TERESA GRUMBRECHT
 SECOND
 DUANE WHITE
 VOTE:
 PASS
 FAIL

R190619.05 Fund Balance

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School designates estimated ending fund balance for the year ending June 30, 2019 as follows:

Designated for Working Capital	\$3,100,000
Designated for Future PSERS Contribution	\$300,000
Available for Appropriation	\$700,000
Designated for Non-Liquid Assets	\$1,100,000
Total Fund Balance	\$5,200,000

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
P. Costa	Indicated purpose of resolution was to make clear the funds available at FPPCS.
Board	General discussion

MOTION
 TERESA GRUMBRECHT
 SECOND
 ANITA VEGA-KAISER
 VOTE:
 PASS
 FAIL

R190619.06 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
J. Gillspie	Discussed changes on manning table
Board	General discussion

MOOT

R190619.07 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

None	None	None
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
None	None

MOTION
 ANITA VEGA-
 KAISER
 SECOND
 TERESA
 GRUMBRECHT
 VOTE:
 PASS
 FAIL

R190619.08 Uniform Purchases Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Renaissance Star	\$26,207.46	Star 360 Subscription Renewal

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>J. Gillespie</i>	<i>Indicated purpose of contract</i>

UPON MOTION BY JOHN MACDONALD AND SECOND BY TERESA GRUMBRECHT, THE BOARD UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED IN 65 PA.C.S.A. § 701(A)(5) TO REVIEW THE SAFETY AND SECURITY PLAN.

UPON MOTION BY JOHN MACDONALD AND SECOND BY TERESA GRUMBRECHT, THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION.

MOTION
 TERESA
 GRUMBRECHT
 SECOND
 JOHN

R190619.09 Safety and Security Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Executive Session to Review the Safety and Security Plan as presented.

MACDONALD

VOTE:

PASS

FAIL

MOTION

TERESA
GRUMBRECHT

SECOND

JOHN
MACDONALD

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R190619.10 Title IX Grievance Policy

RESOLVED, the First Philadelphia Preparatory Charter School's Board of Trustees ratifies the Title IX Grievance Policy as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Annecharico</i>	<i>Discussed purpose of this policy</i>

B. DISCUSSION AND ANNOUNCEMENTS

UPON MOTION BY ANITA VEGA-KAISER AND SECOND BY JOHN MACDONALD, THE BOARD UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED IN 65 PA.C.S.A. § 701(A)(1).

UPON MOTION BY JOHN MACDONALD AND SECOND BY ANITA VEGA-KAISER, THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION.

Dr. Joseph Gillespie:

- *Indicated to the Board that there were necessary capital improvements, including making copy room more centralized and egress exit corrections, which would require a separate Board meeting to approve.*

Board:

- *Expressed disappointment in appearances of 8th graders at recent graduation and indicated that next year all graduates should wear gowns.*

- NEXT BOARD MEETING: August 21, 2019

ADJOURNMENT @ 8:43PM

MOTION

ANITA VEGA-KAISER

SECOND

JOHN MACDONALD

VOTE:

190619

FPPCS BOARD MEETING AGENDA

PAGE 7 OF 8

PASS
 FAIL

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