

FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

4300 Tacony Street

Philadelphia, PA 19

BOARD OF TRUSTEES MEETING

MARCH 20, 2019

6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 6:15 p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
<p>Julani Ghana Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Barbara Saunders Duane White</p> <p>Board Members Absent:</p>	<p>Dr. Joseph Gillespie Dr. Max Klink Mr. Kyle Black Mrs. Stacy Hultquist Mr. Marvin Jones Dr. Carleene Slovik</p> <p>Dr. Margery Covello Katie Santilli Ryan Scallon</p> <p>Peter Costa</p> <p>Daniel Saidel, Esq. David Annecharico, Esq.</p>

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

<p>MOTION</p> <p>TG</p> <p>SECOND</p> <p>JM</p> <p>VOTE:</p> <p>[X] PASS</p> <p>[] FAIL</p>	<p>R190320.01 Approval of the March 20, 2019 Agenda</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the March 20, 2019 Agenda.</p> <p><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1"> <thead> <tr> <th><i>Who</i></th> <th><i>What</i></th> </tr> </thead> <tbody> <tr> <td><i>Board</i></td> <td><i>General Discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General Discussion</i>
<i>Who</i>	<i>What</i>				
<i>Board</i>	<i>General Discussion</i>				

D. Approval of Minutes

<p>MOTION</p> <p>TG</p> <p>SECOND</p>	<p>R190320.02 Minutes of the February 20, 2019 Meeting</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the</p>
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JM

VOTE:

PASS

FAIL

February 20, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

TG

SECOND

JM

VOTE:

PASS

FAIL

R190320.03 Minutes of the March 4, 2019 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the March 4, 2019 special meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>N/A</i>

B. First Philadelphia Preparatory Charter School CEO

Dr. Gillespie

+ Reviewed the CEO report, previously disseminated.

+ Introduced members of the school administrative leadership team to the Board of Trustees

+ Discussed FPPCS's initiative to review and assess existing growth and achievement data.

Dr. Max Klink

+ Reviewed the First Philadelphia Preparatory Charter School 2019/2020 Plan, presenting a powerpoint detailing the same, which was previously disseminated.

+ Mr. Black and Jones discussed the collaborative effort of staff and administration that produced the the 2019/2020 Plan.

C. American Paradigm Schools

Dr. Margery Covello

+ Reviewed the APS board report, previously disseminated.

+ Discussed upcoming compliance related reports that APS is collaborating with FPPCS to produce and submit.

D. Business Controller

Peter Costa

+ Reviewed the February 2019 Financial Report, previously disseminated.

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION

TG

SECOND

JM

VOTE:

[X] PASS

[] FAIL

R190320.04 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Peter Costa</i>	<i>See Above</i>
<i>Board</i>	<i>General Discussion</i>
<i>Board</i>	<i>Discussed prudent investment of reserve funds.</i>
<i>Board</i>	<i>Discussed projected and actual savings incident to FPPCS's current insurance plan. It is anticipated that FPPCS will have a more accurate statement of actual savings after one (1) year of data can be collated and analyzed.</i>

MOTION

TG

R190320.05 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter

SECOND

JM

VOTE:

[X] PASS

[] FAIL

School ratifies the human resources changes, modifications and additions as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

JM

SECOND

TG

VOTE:

[X] PASS

[] FAIL

R190320.06 Uniform Professional Services Proposals Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Charter Substitute Teacher Network	Daily Guest Teacher: \$215/day Long-Term Guest Teacher: \$240/day Half Day Guest Teacher: \$115/day Excess Hours: \$40/hr	Substitute teacher provider

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>Dr. Gillespie</i>	<i>Discussion regarding the proposed agreement with the Charter Substitute Teacher Network</i>

MOOT

R190320.07 Uniform Purchase Services Proposals Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document

or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	N/A	N/A

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
N/A	N/A

MOTION
 TG
 SECOND
 DW
 VOTE:
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 FAIL

R190320.08 2019-2020 Salary Scale

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the 2019-2020 Salary Scale as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
Board	General Discussion

MOTION
 TG
 SECOND
 JM
 VOTE:
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 FAIL

R190320.09 Confidential Agreement: Student MDL

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement and General Release and associated Trust Agreement In Re: MDL as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

Upon MOTION by TERESA GRUMBRECHT and SECOND by JOHN MACDONALD, the Board UNANIMOUSLY entered CLOSED session.

Upon MOTION by TERESA GRUMBRECHT and SECOND by JOHN MACDONALD the Board UNANIMOUSLY entered OPEN session.

MOTION

TG

SECOND

JM

VOTE:

PASS

FAIL

R190320.10 Confidential Agreement: Student DT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement and General Release and associated Trust Agreement In Re: DT as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

TG

SECOND

JM

VOTE:

PASS

FAIL

R190320.11 Contract: Community College of Philadelphia

RESOLVED, the Community College of Philadelphia Dual Enrollment Agreement is hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to review and negotiate the terms and conditions of that Community College of Philadelphia Dual Enrollment Agreement;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Gillespie</i>	<i>Discussed the opportunities available to FPPCS through a dual enrollment agreement with the Community College of Philadelphia</i>
<i>Board</i>	<i>General Discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: April 17, 2019 at First Philadelphia Preparatory Charter School

ADJOURNMENT AT 7:01PM

MOTION

TG

SECOND

JM
VOTE:

PASS
 FAIL

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