

FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

4300 Tacony Street

Philadelphia, PA 19

BOARD OF TRUSTEES MEETING

FEBRUARY 20, 2019

7:30 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:30 p.m. David Annecharico, Esq., of Sand & Sidel, P.C, General Counsel to First Philadelphia Preparatory Charter School. At the request of John MacDonald, President of the Board, I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
<p>Julani Ghana Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Barbara Saunders</p> <p>Board Members Absent: Karin Coger Duane White</p>	<p>Dr. Joseph Gillespie</p> <p>Dr. Margery Covello Katie Santilli Scott Kramer Ryan Scallon</p> <p>Peter Costa</p> <p>David Annecharico, Esq. Dean Krebs, Esq.</p>

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION JG SECOND AVK VOTE: <input checked="" type="checkbox"/> PASS <input type="checkbox"/> FAIL	<p>R190220.01 Approval of the February 20, 2019 Agenda</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the February 20, 2019 Agenda.</p> <p style="text-align: center;"><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Who</th> <th style="text-align: center;">What</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Board</td> <td style="text-align: center;">General discussion</td> </tr> </tbody> </table>	Who	What	Board	General discussion
Who	What				
Board	General discussion				

D. Approval of Minutes

MOTION JM SECOND	<p>R190220.02 Minutes of the January 16, 2019 Meeting</p> <p>RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the</p>
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BS

VOTE:

[X] PASS

[] FAIL

January 16, 2019 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. Community Comment

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. First Philadelphia Preparatory Charter School CEO

a. Dr. Joseph Gillespie – Chief Executive Officer:

i. Reviewed and discussed with the Board the February 2019 CEO report, previously disseminated to the Board. Discussion included:

- 1. A current student enrollment of 1,895 with an enrollment goal of 1,880;*
- 2. Indicated ongoing discrepancies between FPPCS and SPD regarding number of SPED students; however, also highlighted steps were being taken to correct SPD’s record;*
- 3. Answered related Board questions.*

C. American Paradigm Schools CEO

a. Dr. Margery Covello – Chief of Staff of American Paradigm Schools:

i. Reviewed with the Board the February 2019 APS report, previously disseminated to the Board. Discussion included:

- 1. Hiring of a full-time recruiter of teachers;*
- 2. Data/Tech team was providing ongoing support to FPPCS for roster and scheduling plans;*
- 3. Highlighting the late June APS leadership retreat*

ii. Scott Kramer – Chief Talent Officer:

- 1. Highlighted an increased attendance of APS to job fairs from 18 last year to over 35;*

2. *Indicated goal is to have as few teacher vacancies as possible at APS schools;*
3. *Highlighted recent relationships and conversations with Acadia University, as well as future visits at Ronen University and universities in Maryland and West Virginia;*
4. *Answered Board questions regarding background of recently hired full-time teacher recruiter;*
5. *Board indicated potential partnerships with Cheyney University and Lincoln University;*
6. *Indicated that 22 teachers were hired through referrals, an increase from 14; and*
7. *Indicated that FPPCS had already begun hiring for the 2019-2020 school year.*

D. Business Controller

- a. *Peter Costa of Santilli & Thomson, LLC*
 - i. *Reviewed with the Board the January 2019 Financial report, previously disseminated to the Board. Discussion included:*
 1. *Current revenue of \$14.8 million with \$13.6 million spent;*
 2. *Indicating that SPED and technology lines in the budget were slightly over allocation;*
 3. *Current cash of \$6.6 million, equating to 93 days; and*
 4. *Board inquiries regarding insurance expenditures.*

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION

JM

SECOND

AVK

VOTE:

[X] PASS

[] FAIL

R190220.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

JG

SECOND

TG

R190220.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as

VOTE:

PASS

FAIL

presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOTION

AVK

SECOND

JG

VOTE:

PASS

FAIL

R190220.05 Uniform Professional Services Proposals Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Realty Landscaping	\$9,998.00 plus sales tax, per annum, for 2019, 2020, 2021	General site cleanup, turf maintenance, and plant bed care.
Kaleidoscope	\$38-\$40/hr	Special Education Teacher.
Blasz Construction	\$10,750.00	Remove/replace insulation tape at Gym ceiling.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOOT

R190220.06 Uniform Purchase Services Proposals Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. DISCUSSION AND ANNOUNCEMENTS

Upon MOTION by JOHN MACDONALD and SECOND by BARBARA SAUNDERS, the board UNANIMOUSLY entered CLOSED SESSION

Upon MOTION by JOHN MACDONALD and SECOND by BARBARA SAUNDERS, the board UNANIMOUSLY entered OPEN SESSION.

- NEXT BOARD MEETING: March 20, 2019

ADJOURNMENT @ 8:21PM

MOTION

JM

SECOND

BS

VOTE:

PASS

FAIL

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