# FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

4300 Tacony Street Philadelphia, PA 19124 BOARD OF TRUSTEES MEETING JUNE 20, 2018 7:30 PM

# **MINUTES**

# SECTION I: CALL TO ORDER

**Opening** Colloquy

This June 20, 2018 meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:38 pm. My name is John MacDonald. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

<b>Board Members Present:</b>	By Invitation: Non-Board Members:
Karin Coger	Peter Costa
Julani Ghana	Dr. Joseph Gillespie
Anita Vega-Kaiser	William Wilkins, Esq.
John MacDonald	Dr. Margery Covello
Barbara Saunders Duane White	Ryan Scallon

Teresa Grumbrecht

# B. Approval of Agenda

R18062001 Approval of the June 20, 2018 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the June 20, 2018 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:		
Who	What	
Board	General Discussion	

C. Approval of Minutes

#### Motion Barbara Saunders

MOTION BARBARA SAUNDERS

Second

VOTE: [X] PASS [] FAIL

JULANI GANA

Second Karin Coger

VOTE:

[X] PASS

[] FAIL

MOTION BARBARA SAUNDERS

Second Karin Coger

VOTE:

[X] PASS

[] FAIL

# R18062002 Approval of May 16, 2018 Minutes of Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 16, 2018 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

# R18062003 Approval of May 31, 2018 Minutes of Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 31, 2018 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

# SECTION II: REPORTS

### A. Community Comment--Moot

Community Comment Colloguy (General Counsel)

Good Evening, my name is \_\_\_\_\_, with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Who	What
None	None

B. First Philadelphia Preparatory Charter School CEO

Dr. Gillespie reviewed his board report, which was previously submitted and incorporated into these minutes which included the following:

- + Student enrollment, attendance & climate report;
- + Student academic achievement;
- + Consultation with Dr. Knoff; and
- + Additional "Points of Interest".

C. American Paradigm Schools CEO

Dr. Covello and R. Scallon discussed and reviewed the written reports that were submitted previously and incorporated into these minutes, which included the following:

- + Operations & academics report; and
- + Human resources report.
- D. Business Controller

P. Costa submitted a financial report for May 2018. The financial report is incorporated into these minutes.

# SECTION III: UNFINISHED BUSINESS

None

#### SECTION IV: NEW BUSINESS

#### A. RESOLUTIONS

Motion Barbara Saunders

Second Anita Vega-Kaiser

VOTE:

[X] PASS

[] FAIL

MOTION BARBARA SAUNDERS

Second Karin Coger

VOTE:

[X] PASS

[] FAIL

Motion Barbara Saunders

Second Karin Coger

VOTE:

[X] PASS

[] FAIL

#### R18062004 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

### R18062005 Human Resources

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the human resources changes, modifications and additions as presented in the attached manning table.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Dr. Gillespie	Presented on each human resources change.

#### R18062006 2017-2018 Fund Balance

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School designates ending fund balance for the year ended June 30, 2018 as follows:

Designated for Working Capital	\$2,300,000
Designated for Future PSERS Contribution	\$300,000
Available for Appropriation	\$400,000
Designated for Non Liquid Assets	\$1,100,000
Total Fund Balance	\$4,100,000

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
P. Costa	Presented on the designations.

**By Roll Call Vote:** Karin Coger—Yes Julani Ghana—Yes Anita Vega-Kaiser—Yes John MacDonald—Yes Barbara Saunders—Yes Duane White—Yes

# R18062007 2018-2019 Board Meeting Calendar

MOTION Barbara Saunders

Second

VOTE:

[X] PASS

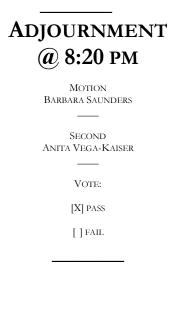
KARIN COGER

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the 2018-2019 Board Meeting Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

**B.** DISCUSSION AND ANNOUNCEMENTS



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