

# FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

4300 Tacony Street  
Philadelphia, PA 19124  
BOARD OF TRUSTEES MEETING

**JUNE 20, 2018**

**7:30 PM**

## MINUTES

### SECTION I: CALL TO ORDER

#### *Opening Colloquy*

This June 20, 2018 meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:38 pm. My name is John MacDonald. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

#### A. Roll Call

##### **Board Members Present:**

Karin Coger  
Julani Ghana  
Anita Vega-Kaiser  
John MacDonald  
Barbara Saunders  
Duane White

##### **By Invitation: Non-Board Members:**

Peter Costa  
Dr. Joseph Gillespie  
William Wilkins, Esq.  
Dr. Margery Covello  
Ryan Scallon

**Board Members Absent:**

Teresa Grumbrecht

B. Approval of Agenda

MOTION  
BARBARA  
SAUNDERS  
—

SECOND  
JULANI GANA  
—

VOTE:

PASS

FAIL

**R18062001 Approval of the June 20, 2018 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the June 20, 2018 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

C. Approval of Minutes

MOTION  
BARBARA  
SAUNDERS  
—

SECOND  
KARIN COGER  
—

VOTE:

PASS

FAIL

**R18062002 Approval of May 16, 2018 Minutes of Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 16, 2018 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION  
BARBARA  
SAUNDERS  
—

SECOND  
KARIN COGER  
—

VOTE:

PASS

FAIL

**R18062003 Approval of May 31, 2018 Minutes of Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 31, 2018 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**SECTION II: REPORTS**

A. Community Comment--Moot

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is \_\_\_\_\_, with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. First Philadelphia Preparatory Charter School CEO

*Dr. Gillespie reviewed his board report, which was previously submitted and incorporated into these minutes which included the following:*

- + Student enrollment, attendance & climate report;*
- + Student academic achievement;*
- + Consultation with Dr. Knoff; and*
- + Additional "Points of Interest".*

C. American Paradigm Schools CEO

*Dr. Covello and R. Scallon discussed and reviewed the written reports that were submitted previously and incorporated into these minutes, which included the following:*

- + Operations & academics report; and*
- + Human resources report.*

D. Business Controller

*P. Costa submitted a financial report for May 2018. The financial report is incorporated into these minutes.*

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
BARBARA  
SAUNDERS

SECOND  
ANITA VEGA-  
KAISER

VOTE:

PASS

FAIL

**R18062004 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION  
BARBARA  
SAUNDERS

SECOND  
KARIN COGER

VOTE:

PASS

FAIL

**R18062005 Human Resources**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the human resources changes, modifications and additions as presented in the attached manning table.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Dr. Gillespie</i>	<i>Presented on each human resources change.</i>

MOTION  
BARBARA  
SAUNDERS

SECOND  
KARIN COGER

VOTE:

PASS

FAIL

**R18062006 2017-2018 Fund Balance**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School designates ending fund balance for the year ended June 30, 2018 as follows:

Designated for Working Capital	\$2,300,000
Designated for Future PSERS Contribution	\$300,000
Available for Appropriation	\$400,000
Designated for Non Liquid Assets	\$1,100,000
<b>Total Fund Balance</b>	<b>\$4,100,000</b>

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>P. Costa</i>	<i>Presented on the designations.</i>

**By Roll Call Vote:**

Karin Coger—Yes

MOTION  
BARBARA  
SAUNDERS

SECOND  
KARIN COGER

VOTE:

PASS

FAIL

Julani Ghana—Yes  
Anita Vega-Kaiser—Yes  
John MacDonald—Yes  
Barbara Saunders—Yes  
Duane White—Yes

### **R18062007 2018-2019 Board Meeting Calendar**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the 2018-2019 Board Meeting Calendar, as presented.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

## B. DISCUSSION AND ANNOUNCEMENTS

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# **ADJOURNMENT**

## **@ 8:20 PM**

MOTION  
BARBARA SAUNDERS

SECOND  
ANITA VEGA-KAISER

VOTE:

PASS

FAIL