

FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

4300 Tacony Street
Philadelphia, PA 19124
BOARD OF TRUSTEES MEETING

MAY 16, 2018

6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This May 16, 2018 meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 6:07 pm. My name is John MacDonald. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time. During this meeting, the Board will go into closed session to discuss confidential employee and student matters.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:

Karin Coger
John MacDonald
Barbara Saunders
Anita Vega-Kaiser
Duane White

By Invitation: Non-Board Members:

Peter Costa
Dr. Joseph Gillespie
Gerald L. Santilli
Ryan Scallon
Dr. Margery Covello
William Wilkins, Esq.

180516

FPPCS BOARD MEETING MINUTES

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Board Members Absent:
Julani Ghana
Teresa Grumbrecht

Daniel Saidel, Esq.

B. Approval of Agenda

MOTION
KC

SECOND
BS

VOTE:

PASS

FAIL

R18051601 Approval of the May 16, 2018 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the May 16, 2018 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

| | |
|--------------|---------------------------|
| <i>Who</i> | <i>What</i> |
| <i>Board</i> | <i>General Discussion</i> |

C. Approval of Minutes

MOTION
BS

SECOND
KC

VOTE:

PASS

FAIL

R18051602 Approval of April 18, 2018 Minutes of Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the April 18, 2018 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

| | |
|--------------|---------------------------|
| <i>Who</i> | <i>What</i> |
| <i>Board</i> | <i>General Discussion</i> |

MOTION
BS

SECOND
KC

VOTE:

PASS

FAIL

R18051603 Approval of May 3, 2018 Minutes of Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 3, 2018 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

| | |
|------------|-------------|
| <i>Who</i> | <i>What</i> |
|------------|-------------|

| | |
|--------------|---------------------------|
| <i>Board</i> | <i>General Discussion</i> |
|--------------|---------------------------|

Upon motion by K. Coger and second by B. Saunders, the Board vote unanimously to go into closed session to discuss confidential employee and student matters.

Upon motion by B. Saunders and second by A. Vega-Kaiser, the Board voted unanimously to go into open session.

SECTION II: REPORTS

A. Community Comment—Moot

Community Comment Colloquy (General Counsel)

Good Evening, my name is _____, with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

| | |
|-------------|-------------|
| <i>Who</i> | <i>What</i> |
| <i>None</i> | <i>None</i> |

B. First Philadelphia Preparatory Charter School CEO

Dr. Gillespie reviewed his board report, which was previously submitted and incorporated into these minutes which included the following:

- + Student enrollment, attendance & climate report;*
- + Student academic achievement;*
- + Upcoming state-mandated testing; and*
- + Additional “Points of Interest”.*

C. American Paradigm Schools CEO

G. Santilli discussed and reviewed the written reports that were submitted previously and incorporated into these minutes, which included the following:

- + May 4th assembly held by G. Santilli at First Philadelphia regarding mission of American Paradigm Schools;*
- + Leadership Conference will be held by American Paradigm Schools for school administration;*
- + Operations & academics report; and*

+ *Human resources report.*

D. Business Controller

P. Costa submitted a financial report for April 2018. The financial report is incorporated into these minutes.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
AVK

SECOND
DW

VOTE:

PASS

FAIL

R18051604 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General Discussion</i> |

MOTION
KC

SECOND
BS

VOTE:

PASS

FAIL

R18051605 2018-2019 Budget

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School adopts the 2018-2019 budget, as presented.

By Roll Call Vote:

Karin Coger—Yes
John MacDonald—Yes
Barbara Saunders—Yes
Anita Vega-Kaiser—Yes
Duane White—Yes

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General Discussion</i> |

MOTION
AVK

—

SECOND
DW

—

VOTE:

PASS

FAIL

R18051606 2018-2019 Personnel

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School authorizes the Secretary of the Board of Trustees to rehire the staff members reflected on the attached schedule, in accordance with the approved salary scale for the 2018-19 fiscal year.

BE IT FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School authorizes the CEO to offer positions to returning staff, as noted on the attached schedule.

BE IT FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the recommendation of the CEO to not rehire the staff members noted on the attached schedule.

BE IT FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the resignations of the staff members noted on the attached schedule.

Notes of Discussion / Advance Regulatory and Financial Comment:

| | |
|--------------|---------------------------|
| <i>Who</i> | <i>What</i> |
| <i>Board</i> | <i>General Discussion</i> |

MOTION
BS

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SECOND
KC

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VOTE:

PASS

FAIL

R18051607 Employment Contract – Dr. Joseph Gillespie

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby authorizes and directs the President, business controller and legal counsel to negotiate a new, four-year, at-will employment agreement between First Philadelphia Preparatory Charter School and First Philadelphia Preparatory Charter School Chief Executive Officer, Dr. Joseph Gillespie.

Notes of Discussion / Advance Regulatory and Financial Comment:

| | |
|--------------|---------------------------|
| <i>Who</i> | <i>What</i> |
| <i>Board</i> | <i>General Discussion</i> |

MOTION
AVK

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SECOND
BS

R18051608 Food Services Contract

BE IT RESOLVED, that the Board of Trustees of First Philadelphia

—
VOTE:
[X] PASS
[] FAIL

Preparatory Charter School approves the 2018-19 renewal contract for food services from Maschio's Food Services, as presented.

FURTHER RESOLVED, that the prior acts of the Business Controller, Legal Counsel, and Executive Administration in furtherance of this resolution are hereby ratified; and

FURTHER RESOLVED, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution; and

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

FURTHER RESOLVED, that there shall be no payment under the contract until such contract is fully executed.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General Discussion</i> |

MOTION
AVK
—

R18051609 Confidential Settlement Agreement: LJ

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the confidential settlement and trust agreements for student LJ as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General Discussion</i> |

SECOND
BS
—
VOTE:

[X] PASS
[] FAIL

MOTION
AVK
—

R18051610 Confidential Settlement Agreement: JW

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the confidential settlement and trust agreements for student JW as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General Discussion</i> |

SECOND
BS
—
VOTE:
[X] PASS
[] FAIL

B. DISCUSSION AND ANNOUNCEMENTS

ADJOURNMENT
@ 7:29 PM

MOTION
AVK
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SECOND
DW
—

VOTE:

PASS

FAIL
