

# FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

4300 Tacony Street

Philadelphia, PA 19124

BOARD OF TRUSTEES MEETING

**OCTOBER 18, 2017**

**6:00 PM**

## Minutes

### SECTION I: CALL TO ORDER

#### *Opening Colloquy*

This October 18, 2017 meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:37 pm. My name is Barbara Saunders. I am an Officer of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

During this meeting, the Board will go into Closed session to discuss a confidential litigation matter.

At this time, I will ask that Roll Call be taken.

#### A. Roll Call

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Karin Coger Teresa Grumbrecht	Peter Costa Dr. Joseph Gillespie

<p>Anita Vega-Kaiser Barbara Saunders Duane White</p> <p style="text-align: center;"><b>Board Members Absent:</b></p> <p>Julani Ghana John MacDonald</p>	<p>Gerald L. Santilli William Wilkins, Esq. Richard Trzaska</p>

B. Approval of Agenda

*Upon Motion by T. Grumbrecht, and Second by A. Vega-Kaiser, the Board voted unanimously to go into CLOSED session to discuss a confidential litigation matter.*

*Upon Motion by D. White, and Second by B. Saunders, the Board voted unanimously to go into OPEN session.*

MOTION  
TG

SECOND  
AVK

VOTE:

PASS

FAIL

**R17101801 Approval of the October 18, 2017 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the October 18, 2017 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

C. Approval of Minutes

MOTION  
TG

SECOND  
AVK

VOTE:

PASS

**R17101802 Approval of September 20, 2017 Minutes of Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the September 20, 2017 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[ ] FAIL

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION  
TG

**R17101803 Approval of October 11, 2017 Minutes of Meeting**

SECOND  
DW

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 11, 2017 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

[X] PASS

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[ ] FAIL

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**SECTION II: REPORTS**

A. Community Comment—Moot

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is \_\_\_\_\_, with Sand & Sidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. First Philadelphia Preparatory Charter School CEO

*Dr. Gillespie reviewed the CEO report, previously submitted and incorporated into these minutes which included the following:*

+ *Enrollment and attendance report;*

+ *Academic achievement goals; and*

+ File audit & upcoming events.

A. American Paradigm Schools CEO

R. Trzaska reviewed the APS CEO report, previously submitted and incorporated into these minutes which included the following:

- + Facilities report;
- + Leadership Academy III; and
- + Academics & Operations reports.

B. Business Controller

P. Costa submitted a financial report for September 2017. The financial report is incorporated into these minutes. An amendment will be made to the financial report to cure the typo of "9 days of cash on hand" to reflect the "89 days of cash on hand."

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION

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SECOND

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VOTE:

[X] PASS

[ ] FAIL

**R17101804 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

AVK

—

SECOND

TG

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VOTE:

**R17101805 Human Resources**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the human resources changes, modifications and additions as presented in the attached manning table.

[X] PASS

[ ] FAIL

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>	<u>Replacing</u>
Kyre Cohen	NTA HS Classroom	10/16/17	\$10 per hr	Ernest Clayburn
Courtney Kril	Assistant Special Ed	10/10/17	\$10 per hr	Eryn James
Kayla Csizmazia	Teacher 3rd Grade	10/18/17	\$49,339	AnnMarie McGlinchey
Brian Fisher	Director of Culture and School Initiatives	10/23/17	\$50,000	New Position

<u>Resigned</u>	<u>Position</u>	<u>Date</u>
Eryn James	Classroom Assistant	10/6/17
Karen Loftus	Spec Ed Teacher	10/20/17
AnnMarie McGlinchey	K-1	7
McGlinchey	Spec Ed Teacher	10/13/17
Brenda Johnson	3rd grade	7
Samuel O'Brien	8th Grade Science Teacher	10/20/17
	Media Arts	7
	Teacher	10/25/17
	Teacher	7

<u>Position Change</u>	<u>From/To</u>	<u>Salary</u>	<u>Date</u>
Ryan Kelly	Spec Ed Teacher 7-12 / Sped Ed Supplemental 7-8	\$50,965 + 2,000	10/17/17

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Dr. Gillespie</i>	<i>Presented the reasons for each of the human resources changes.</i>

B. DISCUSSION AND ANNOUNCEMENTS

NONE

**ADJOURNMENT**  
**8:10 PM**

MOTION  
AVK

SECOND  
TG

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VOTE:

PASS

FAIL

\_\_\_\_\_