

# FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

4300 Tacony Street

Philadelphia, PA 19124

BOARD OF TRUSTEES MEETING

**AUGUST 16, 2017**

**7:30 PM**

## **AGENDA**

### **SECTION I: CALL TO ORDER**

#### *Opening Colloquy*

This August 16, 2017 meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is \_\_\_\_\_ pm. My name is John MacDonald. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

#### A. Roll Call

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Karin Coger	Peter Costa
Teresa Grumbrecht	Dr. Joseph Gillespie
Anita Vega-Kaiser	Gerald L. Santilli
John MacDonald	William Wilkins, Esq.
Barbara Saunders	Richard Trzaska

<b>Board Members Absent:</b>	David Annecharico, Esq.

B. Approval of Agenda

MOTION

**R17081601 Approval of the August 16, 2017 Agenda**

—  
SECOND

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the August 16, 2017 Agenda.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<i>Who</i>	<i>What</i>

FAIL

C. Approval of Minutes

MOTION

**R17081602 Approval of June 21, 2017 Minutes of Meeting**

—  
SECOND

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the June 21, 2017 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<i>Who</i>	<i>What</i>

FAIL

MOTION

**R17081603 Approval of July 6, 2017 Minutes of Meeting**

—  
SECOND

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the July 6, 2017 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

[ ] PASS

[ ] FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is \_\_\_\_\_, with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

- B. First Philadelphia Preparatory Charter School CEO
- C. American Paradigm Schools CEO
- D. Business Controller

**SECTION III: UNFINISHED BUSINESS**

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R17081604 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R17081605 St. Clair CPAs, P.C.**

Be it resolved that the Board of Trustees of First Philadelphia Preparatory Charter School appoints St. Clair CPAs as the auditor for the 2016-2017 fiscal year, and engages St. Clair CPAs to provide tax services, at a total cost not to exceed \$26,000.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

**R17081606 Debt Service**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the application for reimbursement of a charter school lease for 2016-17.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—

SECOND

—

VOTE:

**R17081607 BAYADA Home Health Care, Inc.**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the proposal of BAYADA Home Health Care, Inc. to provide nursing services to the First Philadelphia Preparatory Charter School;

[ ] PASS

[ ] FAIL

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between First Philadelphia Preparatory Charter School and Education Plus, Inc. not to exceed \$49.75/hour;

FURTHER RESOLVED, that Dr. Joseph Gillespie, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**R17081608 Bullying Policy**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School adopts the Bullying Policy as presented.

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**R17081609 Human Resources**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the human resources changes, modifications and additions as presented in the attached manning table.

MOTION

—

SECOND

—

VOTE:

[ ] PASS

[ ] FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

**R17081610 2017-2018 Family Guidebooks**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the 2017-2018 Family Guidebooks, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

\_\_\_\_\_

**ADJOURNMENT**

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

\_\_\_\_\_